

GOLDSTEIN
MUSEUM OF DESIGN
UNIVERSITY OF MINNESOTA
COLLEGE OF DESIGN

VOLUNTEER ENROLLMENT FORM

Thank you for your interest in becoming a volunteer at GMD! The following information will assist us with data evaluation and matches with available projects. All information is confidential. You will be contacted to arrange an interview where we will answer your questions and discuss your areas of interest. If you have an available résumé, please attach it to the application form.

Name

Address

City State Zip

Phone: (h) (w)

(Cell/mobile phone)

Email

Male Female Birth date

Emergency Contact Information:

Name Relationship

Address

Phone

BACKGROUND INFORMATION

1. Education background (check highest completed:
H.S./GED/Other College/University Graduate School

2. Occupation/employment: Retired?

Current Position/Employer

Dates: from: to:

Past Position/Employer

Dates: from: to:

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3. Hobbies, skills, interests:

4. List computer programs with which you have familiarity or expertise:

5. Previous volunteer experience:

PREFERENCES IN VOLUNTEERING

1. Why are you interested in volunteering at GMD?

2. Is there a particular type of volunteer work in which you are interested? (Please check all that apply.)

- Working directly with a staff person as an assistant (exhibition set-up, off-site programs)
- Helping around the office in general administrative duties (office support, mailings; computerized collections cataloguing; website updating; social media management for PR)
- Working on special events and programs (opening receptions; general reception; fundraisers)

AVAILABILITY: List times you are interested in volunteering (most positions occur between 8:30 am – 5:00 pm)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

BACKGROUND VERIFICATION

1. Do you have any physical limitations which might limit your ability to perform certain types of work?

No Yes (please explain)

2. Please list two non-family references whom we might contact:

- a. Name Relationship
- Address
- b. Name Relationship
- Address Phone

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By signing below, I give permission to check the references I have listed:

ADDITIONAL INFORMATION

1. How did you hear about us?

Referred by friend/staff/member/volunteer

GMD Website/other website

GMD Eblast

Social media (Facebook, Twitter, etc.)

Newspaper

Mailing piece: flier, magazine, postcard

Other

PLEASE RETURN ENROLLMENT FORM:

Administrative Assistant
Goldstein Museum of Design
Room 364 McNeal Hall
1985 Buford Avenue
St. Paul, MN 55108

Email: gmd@umn.edu

Phone: 612-624-7434

Applicants under the age of 18:

You must have this application signed by a parent or guardian.

This applicant has my permission to volunteer at GMD.

Parent or Guardian signature: