2015-16 Undergraduate Internship Scholarship for DHA Majors: Information

PURPOSE
To support undergraduate students in the Department of Design, Housing, and Apparel as they complete their required credit-bearing internship in the United States.

APPLICATION DEADLINES
Term of Experience:                              Deadline:
Fall Semester 2015                                October 23, 2015
Spring Semester 2016                              February 12, 2016
Summer 2016                                       May 25, 2016

Applications must be received (not postmarked) no later than 4:00 p.m. on the deadline date. Late applications will not be reviewed.

ELIGIBILITY REQUIREMENTS
You are eligible to apply for this scholarship if you meet ALL of the following criteria:

• You are an enrolled undergraduate student in one of the following majors: Apparel Design, Graphic Design, Housing Studies, Interior Design, or Retail Merchandising.

• Your internship will take place in the United States. For scholarships supporting an international internship experience, apply for the College of Design Undergraduate Experience Abroad Scholarship.

• You will complete your internship AND register for internship credit (ADes/GDes/Hsg/IDes/RM 4196) during the scholarship term. (See Important Note below.)

• You are an undergraduate student in good standing (U of M cumulative GPA at or above 2.00).

• You have not previously received a DHA Undergraduate Internship Scholarship.

*Important Note: To be eligible for this scholarship, students must conduct their internship and register for internship credit during the scholarship term. For example, in order to receive the summer 2016 scholarship you need to conduct your internship during summer 2016 and enroll for internship credit during summer 2016. If your internship is conducted through multiple terms, more than half of your internship hours must be done during the term for which you registered for your internship.

AWARD CRITERIA
The following criteria are used to determine student awards:

• academic record
• depth and insightfulness of essay
• overall quality of application (i.e., writing style, organization, grammar)

Note: Extenuating circumstances are not considered in the award criteria. If you have experienced a significant change in your financial situation, contact One Stop Student Services to inquire about the Special Circumstances Appeal.

ADDITIONAL INFORMATION
• Scholarships are available up to $500.
• Scholarships are awarded for both paid and unpaid internships, with preference given to unpaid.
• Award notification will occur within one month of the application deadline.

RESOURCES FOR PREPARING YOUR APPLICATION
• Center for Writing
• SMART Learning Commons

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SECTION 1: Applicant Information

Name_________________________________________________________ Student ID#________________________

                                      First    Last

U of M E-Mail ___________________________@umn.edu    Phone ________________________________

Major ___________________________ Faculty Internship Adviser ______________________________

International Students Only:
Country of Citizenship: ___________________ Visa Type: □ F1  □ J1  □ Other __________________

SECTION 2: Internship Information

Internship Site ________________________________________________

Name

__________________________________________________________

City                State

Internship Start Date: ___________________________ Internship End Date: ___________________________

Number of Hours/Week: ___________________________

Term Registered for Internship Credit: □ Fall 2015 □ Spring 2016 □ Summer 2016

Internship Compensation:
□ Paid $________ per/ hour or stipend □ Unpaid

Anticipated Graduation Term: _____________________________

SECTION 3: Essay

Essay
Write a statement (400-word maximum) addressing how your internship:
• relates to your career goals
• relates to your academic program
• requires a substantial level of responsibility
SECTION 4: Statement of Acknowledgement and Applicant Signature

- I certify that the information contained within this application, including attached materials, is correct to the best of my knowledge. I understand that misrepresentation or fraudulent information may be grounds for loss of scholarship funds and repayment.
- I hereby give permission for this information to be released to the donor or official representatives of any scholarship or award for which I may be eligible. If given a scholarship, I grant the University of Minnesota permission to provide copies of my application to the scholarship donor.
- I agree to write a thank you letter to the donor of my scholarship.
- I understand that if I am a recipient of a scholarship, I must be enrolled in my major’s internship course (i.e., ADes/GDes/Hsg/IDes/RM 4196) and continue to take courses in my DHA major.
- I understand that all awards will be announced publicly.

______________________________________________________________________________________

Applicant Signature

Date

Your Completed Application Must Include:

☐ Internship Application
☐ University of Minnesota unofficial transcript

Submit Completed Application to:
College of Design Student Services
Attn: DHA Internship Scholarship Committee
12 McNeal Hall
1985 Buford Avenue
St. Paul, MN 55108

Questions?
Contact Linda Vang Kim: vang0286@umn.edu or 612-624-0755