Minutes
College of Design Faculty Assembly
Wednesday, September 24, 2014

Present:
Architecture: Lee Anderson, Blaine Brownell, Renee Cheng, Gail Dubrow, John Comazzi, Tom Fisher, Richard Graves, Lisa Hsieh, Mic Johnson, Gayla Lindt, Jim Lutz, Andrzej Piotrowski, Julia Robinson, Ozayr Saloojee, Daniela Sandler, Kate Solomonson
Apparel Design: Missy Bye, Marilyn DeLong, Lucy Dunne
Graphic Design: James Boyd Brent, Sue Chu, Brad Hokanson, Daniel Jasper, Eugene Park, Carol Waldron
Housing: Marilyn Bruin
Interior Design: Abimbola Asojo, Tasoulla Hadjiyanni, Tina Patel
Landscape Architecture: John Koepke, Krisine Miller, Laura Musacchio
Retail Merchandising: Hyumjoo Im, Kim Johnson, Hye-Young Kim, Juanjuan Wu
Research & Outreach, Interdisciplinary: Pat Hemmis, Lin Nelson Mayson, Virajita Singh
Regrets: Caren Martin, Becky Yust
On Leave: Barbara Martinson, Ann Ziebarth
Staff: Kathy Witherow

I. Call to Order: Brad Hokanson called the meeting to order at 8:30

II. Approval of 4/25/14 Minutes. Minutes approved

III. Brief Report from Senators. Senate has yet to meet. No report.

IV. Report from the Deans
Tom Fisher reported that the 2016 Capital Plan that the Regents will vote on in October includes the 10 Church Street Re-purposing project, 5th item out of 5. He also reported that the FY15 tuition revenue is on target. Details can be found in the PP posted on the governance site.

Renee Cheng reported that she is working with Tom to connect CDES with larger University initiatives, including MNDRIVE. Most are interdisciplinary and or reciprocal engagement partnerships with community or industry. CDES faculty are involved with 2 of 12 working groups, with funding of approximately $.5M each. David Pitt is a member of the Building community-based Bioeconomies: Advancing Production, Resource Conservation, and Rural Community Vitality team. Lucy Dunne is a member of the Design and Manufacture of Wearable, Printed and Flexible Electronics for Treating Neurological Disorders team.

No research slams are planned for this fall; may use design at noon structure as arena for Research & Outreach presentations. There was a request to have MDC presentation about its direction this fall, and that given the Center’s prominence, a venue larger than design at noon should be considered.

Imagine Fund application process now open. Due date is Monday, October 27.

IV. Old Business:
   a. Salary equity report. Gail Dubrow and Tom Fisher gave an update on the process. A memo recently distributed to faculty also provided information. A committee will review cases from individuals who provide significantly new information since the last review.
V. New Business

a. Academic Program Review. The University Academic Program Review has been revived, which was formerly a graduate school process. We need a college strategy to move forward in conducting these reviews. Externally accredited programs are not exempt from this process. Our program reviews can happen at the same time as the external accreditation cycles under which we already operate. We will not complete any reviews in 2014-2015. However, we will complete reviews the following years. This is a cost-share endeavor with the Provost’s office.

b. Strategic Plans:

   University: Renee Cheng reported that there is currently an open comment period for the Provost’s strategic planning process. The Board of Regents is expected to approve the plan at their October meeting. Work groups will then be launched to flesh out proposals. Addressing grand challenges will be part of the longer process.

   College: Gail Dubrow reported that the intent is for a truncated, manageable process. Department heads have assignments; first drafts from each unit are due in December. Areas of focus (and leaders) are: academic plan (Gail), research & creativity (Renee) and infrastructure, space & technology (Tom). The unit plans will be the foundation of the College plan.

b. Principles of College Investment. Faculty met in small groups to discuss principles for college investment previously discussed and approved by the senior leadership group (deans, department heads, faculty assembly chair). Feedback was collected and will be considered when finalizing the principles.

c. Faculty Development. Gail explained that best practices nationally with regard to faculty development includes peer mentoring within rank. We will move forward this semester with this model beginning with assistant professors and associate professors who intend to go up for promotion to full professor. In response to a comment that full professors are also in need of development, Gail responded that that group will be pulled together later this semester. Gail will follow up with specific faculty groups.

d. Constitution & Bylaws. Kathy Witherow and John Comazzi reported on the Provost’s request that all colleges revise their constitutions and bylaws to align with a standardized template. John Comazzi, John Koepke, Becky Yust and Theresa Tichich have agreed to be on the working group. There are plans for focus groups and other opportunities for faculty feedback. The document will be ready for discussion at the December faculty assembly. Deadline for completion is extended to early spring semester. It is expected that faculty will vote on the document at the first faculty assembly of spring semester 2015.

VI. Assembly adjourned at 9:47 a.m.

Minutes submitted 10/6/14