Adjunct Faculty Consultative Committee

May 8, 2013

Present: Steve Weeks, Aaron Westre, Phillip Koski, Aaron Marx, Gayla Lindt, Fancy Trice, Loren Abraham

Guest: Martha McDonnell

Staff: Kathy Witherow

I. Call to order @ 9:05
II. April minutes were approved
III. Committee Reports
   a. Curriculum: A number of issues to be voted on at Faculty Assembly. Documents are available on the governance site
   b. FCC: Gayla distributed a working document showing a matrix of AFCC issues; could be used as a framework for what AFCC charge could be. Document was discussed. Feedback should be submitted to Gayla who will revise for the next meeting.
IV. Other:
   a. Martha McDonnell provided updates on
      i. Architecture review form and process. Directors who will be evaluating adjuncts are new to the range of responsibilities, including evaluation. Goal is to get started on an annual review process. Total of 60+ adjunct faculty to be reviewed. Martha will track who has had evaluations. It was suggested to Martha that communication to adjuncts is needed so they know who their Director is.
      ii. Architecture is updating language in the compensation policy. Document was distributed.
   b. Constitution and Bylaws edits. Process was stalled in FCC. Kathy was asked to follow up with the Faculty Assembly Chair to move forward with the proposed edits to the Adjunct section of the constitution and bylaws.
V. Meeting schedule: request to schedule a meeting the first week of August, and a full Adjunct Assembly August 27 or 28.