Spring elections--P&A Consultative Committee--
- Warren Bruland will not seek another term.
- Kevin Groenke and Martha McDonnel are willing to serve another term. Trevor Miller and Lori Mollberg were nominated, seconded, and elected to fill the two vacant positions. Determination of leadership for the 13/14 P&A Consultative Committee will be on the agenda for the first meeting of the next term.

P&A Senate Alternate needed
The Departure of John Grosen resulted in a vacancy of the CDes alternate to the P&A Senate. Thomas Schenk volunteered to serve, was nominated, seconded and elected fill the vacancy.

P&A representative to Diversity Committee needed
Lori Swenson was nominated to serve as the P&A representative to the CDes Diversity Committee. The nomination was seconded and Lori was elected to serve.

P&A Senate Updates (Kathy Witherow)
- Consultative Committee
  - President Kaler is supportive of giving reasons for non-renewal, and is investigating changes to the renewal / non-renewal process.
  - He is also interested in eliminating the waiting period for benefits
  - This is the first year that P&A employees are eligible for the Teaching Award, and nominations are encouraged.
  - CDes was nominated for, but did not receive, the Outstanding Unit Award this year.
- Communications Subcommittee
  - The P&A Facebook page has been closed due to lack of interest

Retirement and Benefits Committee (Thomas Schenk)
- The committee is still trying to get an option for Roth IRA investment, so far no success.
- Committee is pursuing a brokerage option in addition to existing investment options.
- Securian has added a calculator to their website that allows users to determine retirement income based on investment levels.
University Senate Updates (Stephanie Dillworth)

- The University Senate is celebrating its 100th year, with a series of talks on topics of interest to the University community. Recent topics have included MOOCs, and a panel discussion with President Kaler, Provost Hansen, and two members of the Board of Regents on the direction of the University.
- PeopleSoft is being reworked and updated. Committees are working hard to determine whether “vanilla,” off-the-shelf versions can work as well as the customized versions of the software currently in use.

CDes Updates (Kathy Witherow)

- The IT Director search is underway, with hopes to have a new director in place by May.
- The Assistant to the Dean position recently vacated by Paige Rohman was posted at the end of the day.
- The university appears prepared to move to a smoke-free campus policy by Fall 2015, but the policy has not been formally adopted.
- Kathy Witherow agreed to run for University senate.

Other Business

- A discussion was held to determine whether or not to hold a social / professional development activity for CDes P&A employees. Interest was not strong, but those who have an idea are welcome to share it with the P&A Consultative Committee.
- A College-wide social activity is being planned for the Monday after commencement.
- The Fall 2013 P&A Assembly will include an update of the Universities on-going Job Classification Study and related HR activities.
- Developmental Leaves are available to P&A employees – applications are due the Wednesday before Thanksgiving and the last Monday of March
  http://www.design.umn.edu/about/intranet/hr/documents/PADevelopmentLeavePolicy.pdf
- CDes operations redesign discussion
  - Groups are having difficulty finding times to meet due to conflicts and work schedule differences.
  - Skype or Google Hangout were proposed as methods to facilitate meetings, but bandwidth problems at Rapson may make that difficult. Google Docs w/chat were suggested as possible means to collaborate in real-time and in on-going development of documents.