Minutes  
College of Design Faculty Assembly  
Friday, October 23, 2009


Regrets: John Comazzi, Mark Swackhamer, Leslie Van Duzer, James Boyd Brent, Brad Hokanson, Tasoulla Hadjiyanni

Staff: Kathy Witherow

I. Call to Order: Meeting was called to order at 8:34 by Julia Robinson, Chair

II. Minute Approval: Motion by Nelson-Mayson, second by Bruin to approve meeting minutes from April 17. Motion passed.

III. Report from Senators: No meetings have been held to date.

IV. Committee Reports:
   - **Adjunct:** Julia Robinson reported on behalf of Joe Favour, Chair of the Adjunct Faculty Consultative Committee. The AFCC held a meeting of all adjunct faculty on Monday, October 5. Committee is moving forward with new elections.
   - **Centers Policy & Advisory:** Caren Martin reported that the CPAC has received a majority of R&O annual reports and will be reviewing them.
   - **Curriculum:** Bob Sykes reported that this is no curricular action for this meeting. The CC will have actions for the next meeting including a proposed policy on incomplete coursework in the college, and a revision of the Environmental Design minor.
   - **Faculty Consultative:** Committee reviewed the Collegiate Plan for Faculty Position Descriptions, will report on this Spring semester and ask the Faculty Assembly for approval. The meeting dates will be sent to the Faculty Assembly members with requests for timely submission of agenda items. The committee continued to set up procedures.
   - **Faculty Leave:** Nothing to report at this time.
   - **P&T:** There are seven promotion cases this year, 3 for promotion to associate with tenure and 4 for promotion from associate to full. They come from architecture and DHA.

V. Report from the Dean:
   - Tom Fisher and Kate Solomonson presented information via PowerPoint (see attached). Questions/comments regarding monitoring/review of faculty student credit hour production included:
     - Should student credit hours be weighted by level? By tuition?
     - Mission needs to be tied to investments; there is opportunity for us to be creative.
     - The College should set its own metrics
Need to think holistically about revenue – look at scholarship production as a whole rather than focus on teaching.

Concerned about the college vs. department mentality that seems to be occurring – need to engage faculty in constructive dialog.

We should establish a committee that generates policies on how we look at student credit hour production. Tie this to how budgets are allocated. Numbers need to be organized so they can be related to mission areas.

Take metrics with a grain of salt – no single metric will satisfy everyone. There is wide diversity between, among and within departments. We need to solve by negotiation rather than numbers.

How is the scholarship mission reflected in the University’s cost pool? CDes faculty do not have access to science funding.

Important to tell our story – what is the impact on the State of Minnesota? Have to explain value to society.

We also need to educate colleagues within the University

Could FCC suggest metrics that look more broadly at faculty work? We need to measure the production of knowledge.

Questions/comments regarding design major included:

Please place discussion of the Design Major on the next Faculty Assembly

VI. Old and New Business

a. Old: Motions from spring 2009. Julia Robinson confirmed that the motions (voted on via email) passed.

b. Old: Pulse Survey – faculty are encouraged to review the handout with resources for reporting illegal or unethical behavior. New pulse survey is scheduled for distribution spring 2010. CDes faculty are encouraged to complete the survey because a small sampling distorts the results.

c. New: Peer Review of Teaching Process: There is a University mandate of peer reviews. Should there be coordination at the college level? Lyn Bruin and Becky Yust reported that a University-wide procedure is coming from Central regarding peer reviews. Concerns were raised about the amount of work that will be involved with the new process.

d. New: Culture of the College and workload expectations: Expanding on the earlier discussion regarding faculty student credit hour production, it was suggested that FCC discuss and make recommendations regarding a college-wide workload policy. This would be a way for CDes faculty to have control over their own destiny and establish internal metrics rather than wait for Central to mandate metrics. FCC will be asked to draft a policy and bring to the Assembly in the form of a motion.

VII. Adjournment. Motion by Pitt, second by Satkowski to adjourn meeting. Meeting adjourned at 9:53 a.m.

Next meeting: Thursday, December 17, 2009, 10:00 – 12:00 in McNeal Hall

Minutes submitted 10/27/09
Kathy Witherow